



## City of Benwood

430 Main Street • Benwood, WV 26031

Phone: (304) 232-4320 • Fax: (304) 232-3393

### AMPHITHEATER RENTAL APPLICATION

NAME OF GROUP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: 1) \_\_\_\_\_ 2) \_\_\_\_\_

EVENT DAY AND DATE: \_\_\_\_\_

# OF PEOPLE IN GROUP: \_\_\_\_\_

TIME: \_\_\_\_\_ 12 PM - 4 PM

\_\_\_\_\_ 5 PM - 9 PM

**RENTAL: \$100 - Additional \$50 deposit is required.**

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**Do not use tape, thumbtacks or staples on vinyl siding.  
Area must be cleaned and all trash put into garbage bags ready to be picked up.**

**ALCOHOL IS PROHIBITED ON THE PREMISES**

**\* RESERVATION IS ONLY CONFIRMED WITH PAYMENT IN FULL \***

**\* NO REFUNDS \***

DEPOSIT: \$ \_\_\_\_\_ AMOUNT DUE: \$ \_\_\_\_\_

AMOUNT PAID: \$ \_\_\_\_\_

**PAYMENT METHOD:**

CASH [ ] CHECK # \_\_\_\_\_ TYPE OF CREDIT CARD \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Remit completed form and payment to Benwood City Hall or email to [forms@benwoodwv.gov](mailto:forms@benwoodwv.gov) and make payment at [benwoodwv.gov/payments](http://benwoodwv.gov/payments).