



City of Benwood

430 Main Street • Benwood, WV 26031

Phone: (304) 232-4320 • Fax: (304) 232-3393

BUILDING PERMIT APPLICATION

NAME: _____ PERMIT #: _____

ADDRESS: _____ DATE: _____

PHONE: _____ COST: _____

CONTRACTOR / SUB CONTRACTOR(S): _____

PHONE / FAX: _____

CITY LICENSE #: _____ STATE LICENSE #: _____

ENGINEER / ARCHITECT

NAME: _____

PHONE / FAX: _____

DESCRIPTION OF WORK TO BE COMPLETED: _____

SQUARE FOOTAGE: _____ TOTAL COST OF PROJECT: _____

MAJOR CONSTRUCTION _____ NEW ADDITION _____ EXCAVATION _____

DEMOLITION _____ ALTERATION _____ PLUMBING _____ ELECTRICAL _____

PAINTING _____ WATER & SEWER TAP _____ GENERAL MAINTENANCE & REPAIRS _____

OTHER:

TYPE OF CONSTRUCTION: _____

LAYOUT, BLUEPRINTS, SITE PLAN: _____

PROPERTY SURVEY: _____

FLOOD ZONE AREA: _____

REMARKS: _____

FEMA APPLICATION REQUIRED: _____

OCCUPANCY INSPECTION: _____

REMARKS: _____

OCCUPANCY APPROVAL: _____

REMARKS: _____

FIRE INSPECTION: _____

REMARKS: _____

CODE ENFORCEMENT INSPECTION: _____

REMARKS: _____

REQUEST FOR VARIANCE: _____

All applicants who obtain CONTRACTORS for work, MUST SUBMIT a copy of the EXECUTED CONTRACT before the issuance of any permit. All permits for major construction, additions, alterations, demolition or excavation must submit a copy of the following: WV Contractor's License, City of Benwood Business License, FEMA application if applicable, property survey, blueprints and site plan before the issuance of any permit.

No permit will be issued until all fees and costs have been paid in full and after applicant has complied with all requests and requirements by the City of Benwood.

I hereby acknowledge that I have read this application and state that the information contained herein is correct and I agree that I must comply with all city codes and ordinances and state building codes. By signing this permit application, I hereby release the City of Benwood and it's representatives from any and all claims now or in the future.

SIGNATURE OF PERMITEE: _____ DATE: _____

PROPERTY PRESENTLY ZONED: _____

APPROVED: _____

DENIED: _____

DATE PERMIT ISSUED: _____

EXPIRATION DATE: _____

BUILDING / CODE OFFICIAL: _____

PLANNING & ZONING APPROVAL: _____

COMMENTS: _____

Remit completed form to Benwood City Hall or email to forms@benwoodwv.gov.