



City of Benwood

430 Main Street • Benwood, WV 26031

Phone: (304) 232-4320 • Fax: (304) 232-3393

SECURITY CHECK / EXTRA PATROL REQUEST FORM

SERVICE REQUESTED: _____ SECURITY CHECK _____ EXTRA PATROL

DURATION: From: _____ until _____

ADDRESS OF RESIDENCE / BUSINESS:

REASON FOR REQUEST: _____ PREMISE WILL BE VACANT

_____ OTHER: _____

KEYS LEFT WITH ANYONE? _____ YES _____ NO

If yes, name of person: _____

Address: _____ Phone: _____

OTHER PERSON(S) WITH ACCESS TO PREMISES: _____

LIST ALL VEHICLES (Include Plate # if known) to remain on premises during requested times:

PREMISE PROTECTED BY ALARM SYSTEM? _____ YES _____ NO

If yes, type of alarm: _____

LIGHTS: LEFT ON? _____ YES _____ NO

CONSTANT: _____ YES _____ NO

AUTOMATIC: _____ YES _____ NO

PETS: ON PREMISES? _____ YES _____ NO

If yes, _____ INDOORS _____ OUTDOORS TYPE: _____

EMERGENCY CONTACT:

NAME: _____ PHONE: _____

ADDRESS: _____

